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**PWA MEETING**  
**MINUTES**

**DATE:** April 11, 2023  
**TIME:** 6:00 PM  
**PLACE:** Elgin City Hall  
8183 State Hwy 17

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its staff, attorney or to the recommending board, commission or committee.

1. Mayor Francais called meeting to order at 9:47pm
2. Members present were JJ Francais, Kevin Mitchell, Nettie Evans, Fred Guevara, Travis Bennett, and Machel Reynolds, Clerk/Treasurer. All the members were present. A quorum was declared.
3. Consideration of Consent Agenda.
  - a. Acceptance of the minutes of Council meetings held March 7, 2023.
  - b. Acceptance of the payment of purchase orders.
  - c. Acceptance of estimated payroll for May 2023.
  - d. Acceptance of Treasurer's Report.
  - e. Acceptance of Water Department ReportMotion by Bennett 2d by Guevara to approve all consent agenda items. Ayes; Francais, Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
4. Discussion and possible action on items removed from Consent Agenda. N/A
5. Discussion, consideration, and possible action to approve bid from Johnson Plumbing, LLC in the amount of \$133,605 for Sewer Line Replacement Project 3. Motion by Francais 2d by Guevara to approve bid from Johnson Plumbing LLC in the amount of \$133,605 for sewer line replacement project 3. Ayes; Francais, Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
6. Discussion, consideration, and possible action authorizing Request for Proposals for engineering services for an update to the 2014 Water Supply Evaluation Report, water system analysis and well project. Motion by Bennett 2d by Evans to approve authorization for request for proposals for engineering Services. Ayes; Francais, Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.

7. Discussion, consideration, and possible action to approve Resolution 23-12 establishing a deadline to place items on the agenda prior to each regularly scheduled meeting. Motion by Evans 2d by Bennett to approve Resolution 23-12 establishing a deadline to place items on agenda prior to regularly scheduled meetings. Ayes; Francais, Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
8. Discussion, consideration, and possible action to consider approval of the Keeney Road Sewer Project Plans/Specifications and authorizing bidding to be funded by County ARPA funds. Motion by Guevara 2d by Evans to approve the Keeney Road Sewer Project plans and authorized bidding. Ayes; Francais, Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
9. Discussion, consideration, and possible action to approve a one step increase for Anthony Anderson moving him to step 13 for completion of class C water license. Motion by Bennett 2d by Guevara to approve Anthony Anderson a one step pay increase for completion of C class water license. Ayes; Francais, Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
10. Discussion, consideration, and possible action to approve a two step increase for Brodey Milam moving him to step 9 for completion of class D water and wastewater license. Motion by Guevara 2d by Bennett to approve Brodey Milam a two step increase for completion of Class D water/Wastewater license. Ayes; Francais, Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
11. Adjournment at 9:53 pm

PASSED, APPROVED AND ADOPTED THE   9<sup>th</sup>   DAY OF MAY 2023:

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Machelle Reynolds, City Clerk