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## PUBLIC HEARING

DATE: January 10, 2023  
TIME: 6:00 PM  
PLACE: Elgin City Hall  
8183 State Hwy 17

Public Hearing started at 6:00 PM

1. Consideration of Ordinance 22-46 zoning regulations chapter 6, A-1 Agricultural-Residential District, section 11-6-4, uses and structures permitted on review of the Code of Ordinances of the City of Elgin to add a new part J to include mini storage warehouses and regulations pertaining to mini storage warehouses. No Comments
2. Close Public Hearing. Time: 6:02 PM

## MEETING (AMENDED) CITY COUNCIL MINUTES

DATE: January 10, 2023  
TIME: 6:00 PM  
PLACE: Elgin City Hall  
8183 State Hwy 17

Invocation and flag salute.

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its staff, attorney or to the recommending board, commission or committee.

1. Called meeting to order at 6:03 PM
2. Members present were JJ Francais, Kevin Mitchell, Nettie Evans, Fred Guevara, Sean Bateman, and Machel Reynolds, Clerk/Treasurer. All members were present. A quorum was declared.
3. Consideration of Consent Agenda.
  - A. Acceptance of the minutes of Council meetings held December 13, 2022.
  - B. Acceptance of the payment of purchase orders.
  - C. Acceptance of estimated payroll for February 2023.

- D. Acceptance of Treasurer's Report.
- E. Acceptance of Police Report.
- F. Acceptance of Fire Report.
- G. Acceptance of Library Report.
- H. Approval for Leslie Durham and Victoria White to attend OLA Conference March 8-10.
- I. Approval of Elgin Volunteer application and handbook.
- J. Authorization to purchase refrigerator/ Freezer and Microwave for Civic Center with amount not exceeding \$3,600 for all appliances. (01-02-600)
- K. Authorization to purchase from RRR Restaurant Equipment a hot food serving counter/table and a cold food buffet/tabletop with pans in the amount of \$4,294.30 for Civic Center. (01-02-600)

Motion by Bateman 2d by Guevara to approve all consent agenda items, items J&K need to be paid from Parks & Rec Account. Ayes; Mitchell, Evans, Guevara, and Bateman. Nays; None. Motion Carried.

- 4. Discussion and possible action on items removed from Consent Agenda. N/A
- 5. Mayor's report and presentation.
- 6. Remarks from Council.
- 7. Discussion, consideration, and possible action to approve Mutual Assistance Agreement between Fire Protection Districts in Comanche County. Motion by Bateman 2d by Evans to approve Mutual Assistance Agreement. Ayes; Mitchell, Evans, Guevara, and Bateman. Nays; None. Motion Carried
- 8. Discussion, consideration, and possible action to approve awarding bid for a Freightliner 3,000 Gallon Pumper Tanker 2023 chassis from Firemaster in the amount of \$345,000. (03-20-700). Motion by Guevara 2d by Mitchell to approve purchase of Pumper Tanker from Firemaster in the amount of \$345,000. Will have an agenda item next meeting with paperwork from Liberty National Bank to lease. Ayes; Mitchell, Evans, Guevara, and Bateman. Nays; None. Motion Carried
- 9. Discussion, consideration, and possible action to reconsider the vote taken on December 13, 2022 in open session authorizing the purchase for Police Department to construct an addition to the west side of carport behind Police Station an enclosed 33 ft X 12 ft addition with total cost for materials and labor \$5,400. (03-20-700). Motion by Guevara 2d by Bateman to approve to reconsider vote to reconsider the purchase carport for PD in the amount of \$5400. Ayes; Mitchell, Evans, Guevara, and Bateman. Nays; None. Motion Carried
- 10. Discussion, consideration, and possible action to rescind the authorization to purchase an addition to Police Department in the amount of \$5,400 and authorize the purchase from Legacy Buildings a prefab building, with amount not exceeding \$14,000. (03-20-700). Motion by Evans 2d by Guevara to approve to rescind the authorization to purchase addition to PD in the amount of \$5400, and authorize the purchase from Legacy Buildings a prefab building in the amount not exceeding \$14,000. Ayes; Mitchell, Evans, Guevara, and Bateman. Nays; None. Motion Carried
- 11. Discussion, consideration, and possible action to approve 2CK to pour concrete for the Police building in the amount of \$4,800. (03-20-700). Motion by Evans 2d by Guevara to approve 2CK to pour concrete for PD in the amount of \$4800. Ayes; Mitchell, Evans, Guevara, and Bateman. Nays; None. Motion Carried
- 12. Discussion, consideration, and possible action to approve Ordinance 22-46 zoning regulations chapter 6, A-1 Agricultural-Residential District, section 11-6-4, uses and structures permitted on review of the Code of Ordinances of the City of Elgin to add a new part J to include mini storage warehouses and regulations pertaining to mini storage

- warehouses. Motion by Guevara 2d by Evans to approve Ordinance 22-46. Ayes; Mitchell, Evans, Guevara, and Bateman. Nays; None. Motion Carried
13. Discussion, consideration, and possible action to approve Ordinance 23-01 amending the Elgin Code of Ordinances Title 8 Utilities Chapter 4 Solid Waste Collection 8-4-4 part a by repealing part B in its entirety to provide a new part B rates and fees imposed: to provide that rates and fees shall be set by Resolution approved by Council. Motion by Bateman 2d by Guevara to approve Ordinance 23-01. Ayes; Mitchell, Evans, Guevara, and Bateman. Nays; None. Motion Carried
  14. Discussion, consideration, and possible action to approve emergency clause for Ordinance 23-01. Motion by Bateman 2d by Guevara to approve emergency clause for Ordinance 23-01. Ayes; Mitchell, Evans, Guevara, and Bateman. Nays; None. Motion Carried
  15. Discussion, consideration, and possible action to approve Ordinance 23-02 Title 8 Utilities Chapter 2 Water Systems Section 8-2-3 part A by repealing part A In its entirety to provide A new part A Rates Imposed: Rates, Fees, and charges shall be set by Resolution approved by Council. Motion by Bateman 2d by Mitchell to approve Ordinance 23-02. Ayes; Mitchell, Evans, Guevara, and Bateman. Nays; None. Motion Carried
  16. Discussion, consideration, and possible action to approve emergency clause for Ordinance 23-02. Motion by Guevara 2d by Mitchell to approve emergency clause for Ordinance 23-02. Ayes; Mitchell, Evans, Guevara, and Bateman. Nays; None. Motion Carried
  17. Discussion, consideration, and possible action to approve Ordinance No. 23-03 of the City of Elgin, Oklahoma (the "City"), amending Ordinance No. 13-01 of the City, as heretofore amended by Ordinance No. 17-07 of the City; providing for the extension of the termination date of a one-quarter of one percent (0.25%) sales tax by ten (10) years from June 30, 2023 to June 30, 2033; providing remainder of Ordinance No. 13-01, as heretofore amended, to remain unchanged; providing that the provisions of this Ordinance are cumulative and in addition to any and all taxing provisions of other City Ordinances; providing for severability of provisions; and containing other provisions related thereto. Motion by Evans 2d by Guevara to approve Ordinance 23-03. Ayes; Mitchell, Evans, Guevara, and Bateman. Nays; None. Motion Carried
  18. Discussion, consideration, and possible action to approve Ordinance No. 23-04 of the City of Elgin, Oklahoma (the "City"), amending Ordinance No. 13-02 of the City; providing for the extension of the termination date of a three-quarters of one percent (0.75%) sales tax by ten (10) years from June 30, 2023 to June 30, 2033; providing remainder of Ordinance No. 13-02 to remain unchanged; providing that the provisions of this Ordinance are cumulative and in addition to any and all taxing provisions of other City Ordinances; providing for severability of provisions; and containing other provisions related thereto. Motion by Guevara 2d by Evans to approve Ordinance 23-04. Ayes; Mitchell, Evans, Guevara, and Bateman. Nays; None. Motion Carried
  19. Discussion, consideration, and possible action to approve Resolution No. 23-03 authorizing the calling and holding of an election in the City of Elgin, State of Oklahoma (the "City"), for the purpose of submitting to the registered qualified electors of said City (i) the question of approval or rejection of Ordinance No. 23-03 of the City, which amends Ordinance No. 13-01 of the City, as heretofore amended by Ordinance No. 17-07 of the City, which extends the levy of a one-quarter of one percent (0.25%) sales tax to fund capital expenditures within the City pertaining to the design, construction, reconstruction, and improvement of parks and recreation facilities for an additional ten (10) years expiring June 30, 2033; and (ii) the question of approval or rejection of Ordinance No. 23-04 of the City, which amends Ordinance No. 13-02 of the City, which

extends the levy of a three-quarters of one percent (0.75%) sales tax to fund capital expenditures within the City pertaining to the design, construction, reconstruction, and improvement of streets, roads and sidewalks in the City for an additional ten (10) years expiring June 30, 2033; and containing other provisions relating thereto. Motion by Guevara 2d by Bateman to approve Resolution 23-03. Ayes; Mitchell, Evans, Guevara, and Bateman. Nays; None. Motion Carried

20. Discussion, consideration, and possible action to approve Resolution 23-01 amending The Master fee schedule for services adopted on May 10, 2022 to establish rental rates for the Civic Center; to increase Sewer rates and Water rates. Motion by Bateman 2d by Guevara to approve the amendment of the Master fee schedule, solid waste will be stricken until next meeting for the Master Fee schedule. Ayes; Mitchell, Evans, Guevara, and Bateman. Nays; None. Motion Carried
21. Discussion, consideration, and possible action to receive Governing body training from OMAG. No Action
22. Adjournment at 8:12 PM

PASSED, APPROVED AND ADOPTED THE 14<sup>th</sup> DAY OF FEBRUARY 2023:

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Machelle Reynolds, City Clerk

1. Removed from consent agenda item H. Authorization to surplus and send out bids for church chairs in Council Room. Going to use at Fire Department, and Police Department wants five of them.
2. Amended to correct wording on item #8.
3. Added item 9, 10, & 11